

**Record of Proceedings
Batavia Local School District
Regular Board Meeting
Held November 18, 2019**

The Batavia Local School District Board of Education met for a Regular Board Meeting on November 18, 2019 at 6:30 pm, at 1 Bulldog Place, Batavia, OH 45103 with the following members present: Mr. Michael Enriquez, Ms. Barb Bruner, Mr. Kyle Nicolaus, and Mr. Scott Runck. Also present were Superintendent Keith Millard, Treasurer Michael Ashmore and Student Representative Abbigail Huhn.

The following students were chosen as October Word of the Month students and assisted with the pledge of allegiance:

Kindergarten – Avian Orona

1st Grade – Rosalyn Hayes

2nd Grade – Jane Hillman

3rd Grade – Rylee Ramsey

4th Grade – Mason Stub

5th Grade – Cory Averhart

Pledge of Allegiance

**Agenda
#11-20-51**

Ms. Bruner moved, Mr. Nicolaus seconded to approve the 11/18/19 regular board meeting agenda as presented.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

**Minutes
#11-20-52**

Mr. Runck moved, Mr. Nicolaus seconded to approve the minutes from the following meetings:

October 21, 2019 – Regular Board Meeting

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

District Recognitions:

- 1. High School Physics Presentation*
- 2. Melissa Kidwell, Teacher*

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**Treasurer's Financial Report / Five Year Forecast
#11-20-53**

Mr. Runck moved, Mr. Nicolaus seconded to approve the October 2019 Financial and Investment reports as presented and the November 2019 submission of the Five Year Forecast.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

Superintendent Report:

1. ***Consolidated District Report – 11/30/19 Deadline***
2. ***Ohio Revised Code 3313.814 – Food Service***
3. ***Construction Update***
4. ***Upcoming District Holiday Performance Events***
5. ***Happy Thanksgiving!***

Committee Reports were presented.

**Change Order
#11-20-54**

Mr. Nicolaus moved, Mr. Runck seconded to approve change order 02 for DAG Construction for the Athletic Complex renovation for the following items:

1. Concession – make plastic laminate countertop running east-west at counter shutters full length, deleted soda cooler between counter shutters, provide 48” wide man gate with lock between Building “A” and new vehicular gates, provide asphalt around Building “A” that maintains existing positive drainage but also eliminates step up into doors as much as possible. (13,370.53)
2. Softball and baseball backstops (4,204.20)
3. Extra hardware (2,097.09)
4. Credit for electric to grinder pump (-2,470.00)

Total - \$17,201.82

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

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**Organizational Meeting Date - 2020
#11-20-55**

Ms. Bruner moved, Mr. Runck seconded to approve the following board meeting dates:

1/13/20 @ 6:30 pm – Organizational Meeting

1/13/20 – Regular Board Meeting (immediately following Organizational Meeting)

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye

Motion carried 4-0-0

**Board Meeting Dates
#11-20-56**

1/13/20 @ 6:30 pm

2/10/20 @ 6:30 pm

3/16/20 @ 6:30 pm

4/20/20 @ 6:30 pm

5/18/20 @ 6:30 pm

6/15/20 @ 6:30 pm

7/20/20 @ 6:30 pm

8/17/20 @ 6:30 pm

9/21/20 @ 6:30 pm

10/19/20 @ 6:30 pm

11/16/20 @ 6:30 pm

12/14/20 @ 6:30 pm

All meetings will be held at Batavia High School, 1 Bulldog Place, Batavia, OH 45103

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye

Motion carried 4-0-0

**Great Oaks Governing Board Appointment
#11-20-57**

Mr. Runck moved, Ms. Bruner seconded to appoint Kyle Nicolaus to the Great Oaks Career Center Campuses Governing Board for a three-year term of office to commence on 1/1/20 and expire on 12/31/22.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye

Motion carried 4-0-0

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**Leave of Absence Without Pay
#11-20-58**

Ms. Bruner moved, Mr. Nicolaus seconded to approve the leave of absence without pay request of Kim Burns for 11/26/19.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

**Use of Facility
#11-20-59**

Mr. Nicolaus moved, Mr. Runck seconded to approve the following use of facility requests:

1. Holly Schiller, Rockstar Dance Academy, to use the elementary school cafeteria/stage and one classroom on 12/15/19 from 3-8 pm (includes set up and break down).
2. Batavia Youth Wrestling to use the High School gym on 12/15/19 for an all-day event.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

**Student Teachers – 2019-2020 School Year
#11-20-60**

Ms. Bruner moved, Mr. Nicolaus seconded to approve the following student teacher for the 2019-2020 School Year:

Wyatt Jackson – Xavier University (High School Placement)

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

**Policy – Final
#11-20-61**

Ms. Bruner moved, Mr. Runck seconded to adopt the following policies as presented:

1310 **Employment of the Treasurer**

1340 **Non-Reemployment of the Treasurer**

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- 1615 Use of Tobacco By Administrators (New)*
- 2413 Career Advising*
- 2431 Interscholastic Athletics*
- 3215 Use of Tobacco By Professional Staff*
- 4215 Use of Tobacco By Classified Staff*
- 5113.02 School Choice Options*
- 5200 Attendance*
- 5230 Late Arrival and Early Dismissal*
- 5350 Student Suicide*
- 5512 Use of Tobacco*
- 7300 Disposition of Real Property/Personal Property*
- 7434 Use of Tobacco on School Premises*
- 7440.03 Small Unmanned Aircraft Systems (New)*
- 8462 Student Abuse and Neglect*
- 8500 Food Services*

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

**Donations
#11-20-62**

Ms. Bruner moved, Mr. Nicolaus seconded to approve the following donations:

1. Shelly and Ashley Neal – Donations to pay cafeteria balances - \$100.00 for Elementary School and \$100 for Middle School

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

Personnel

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#11-20-63

Ms. Bruner moved, Mr. Nicolaus seconded to approve the following personnel items:

1. Kaitlin Rowland – One Yea Limited Contract - Teacher (Bachelor, Step 0) – Effective 11/1/19
2. Sheri Kendle – One Year Limited Contract - Classified Employee (Cook, Step 3) – Effective 11/19/19
3. Jakob Pugh – One Year Limited Contact - Supplemental Contract (Middle School Assistant Wrestling Coach) – Effective for the 2019-2020 School Year

This contract has been posted, offered and advertised with no certificated staff members having accepted the same

4. Tabitha Chirco – One Year Limited Contract - Substitute Bus Driver (Per Board Adopted Salary, As Needed) – Effective for the 2019-2020 School Year
5. Approve the following volunteers for the 2019-2020 School Year:
 - A. Morgan Nickell – High School Volunteer Assistant Softball Coach
 - B. Bob Schmitgen – Middle School Volunteer Assistant Wrestling Coach
 - C. Chris Torres – High School Volunteer Assistant Wrestling Coach
 - D. Shawn Adams – High School Volunteer Boys Basketball Coach
6. Lyndsey Arnold – Resignation - Supplemental Contract (Middle School Track Coach) – Effective 11/18/19
7. Kaitlin Rowland – Resignation – Teacher – Effective at the end of the 2019-2020 School Year
8. Rachael Galati – Termination – Teacher – Effective 10/23/19

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

**Executive Session
#11-20-64**

Mr. Enriquez moved, Mr. Nicolaus seconded that in accordance with Ohio Revised Code (ORC), Section 121.22 to enter into executive session to discuss personnel.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye

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Motion carried 4-0-0

Time in: 7:38 pm

Time out: 8:44 pm

**Adjournment
#11-20-65**

Ms. Bruner moved, Mr. Runck seconded to adjourn.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye
Motion carried 4-0-0

Adjournment Time: 8:45 pm