

**Record of Proceedings
Batavia Local School District
Regular Board Meeting
Held August 14, 2017**

The Batavia Local School District Board of Education met for their Regular Board Meeting on August 14, 2017 at 6:30 pm, at 1 Bulldog Place, Batavia, OH 45103 with the following members present: Mr. Michael Enriquez, Mr. Mark Ewing, and Mr. Chris Huser and Mr. Scott Runck. Also present were Superintendent Keith Millard and Treasurer Michael Ashmore.

Pledge of Allegiance

**Minutes
#08-18-09**

Mr. Ewing moved, Mr. Runck seconded to approve the following board meeting minutes:

7/17/17 – Regular Board Meeting

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Agenda
#08-18-10**

Mr. Runck moved, Mr. Ewing seconded to approve the 8/14/17 regular board meeting agenda as presented.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

Mr. Ashmore presented his report.

**Treasurer's Financial Report
#08-18-11**

Mr. Ewing moved, Mr. Huser seconded to approve the July 2017 financial and investment reports as presented.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

Mr. Millard presented his report, discussing the following:

1. *Clermont County suicide prevention funds*
2. *Tennis courts*

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3. *Start of school*

Committee reports were presented.

Tom Smith presented regarding a new engineering program.

**Bus Routes
#08-18-12**

Mr. Runck moved, Mr. Ewing seconded to approve bus routes effective for the 2017-2018 school year, and further, grant authority to the superintendent, or his designee, to amend routes as needed, as presented.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Contact – Aramark – 2017-2018 School Year
#08-88-13**

Mr. Ewing moved, Mr. Huser seconded to approve the food service contract with Aramark for the 2017-2018 school year as presented.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Transfer of Funds
#08-18-14**

Mr. Ewing moved, Mr. Runck seconded to approve the following fund to fund transfers:

\$80,000 from fund 001 to fund 003 900B

\$50,000 from fund 001 to fund 003 900T

\$35,000 from fund 001 to fund 003 900I

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

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**Bus Purchase
#08-18-15**

Mr. Ewing moved, Mr. Huser seconded to authorize the treasurer to purchase a 77 passenger conventional school bus from Rush Truck Centers of Ohio, in the amount of \$81,250 through the Ohio Educational Purchasing Cooperative.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Contract – Tyler Technologies, Inc., - Versitran Bus Routing Software
#08-18-16**

Mr. Runck moved, Mr. Ewing seconded to adopt an Agreement between Tyler Technologies, Inc., and Batavia Local School District to provide Versitran Bus Routing Software for a period of 3 years effective for the 2017-2018 school year as presented.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Student Nurse
#08-18-17**

Mr. Ewing moved, Mr. Huser seconded to approve the following student nurse:

Taylor Thompson – Student Nurse – UC Clermont (will work with Stephanie Green at the elementary school during the fall)

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Memorandum of Understanding – Clermont County Family and Children First
Council
#08-18-18**

Mr. Ewing moved, Mr. Runck seconded to adopt the Memorandum of Understanding between Clermont County Family and Children Frist Council and Batavia Local School District as presented.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

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**Use of Facilities – BCRL
#08-18-19**

Mr. Ewing moved, Mr. Huser seconded to allow the BCRL to use the Elementary and Middle school gymnasium from 8/1/17 to 3/15/18 immediately after school until 8:30 pm and on Saturday from 8:00 am to 8:00 pm and Sunday from 12:00 pm to 8:00 pm for volleyball and basketball.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Agenda – Amendment
#08-18-20**

Mr. Enriquez moved, Mr. Ewing seconded to amend agenda item 9.09 to read “Policy #2464”, instead of “Policy #2462”.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Policy - #2464
#08-18-21**

Mr. Runck moved, Mr. Huser seconded to adopt policy #2464, Gifted Education and Identification

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

**Personnel – Leave of Absence without Pay
#08-18-22**

Mr. Ewing moved, Mr. Runck seconded to approve the following personnel items:

1. David Denton – Bus Driver – 9/19/2017 through 9/22/2017
2. Andrea Wiederhold – Teacher – 9/1/17

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

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**Personnel
#08-18-23**

Mr. Ewing moved, Mr. Huser seconded to approve the following personnel items:

1. Cristen Rebholz – Teacher - Resignation – Effective at the end of the 2017-2018 school year
2. Katie Reed – Teacher – Resignation – Effective at the end of the 2016-2017 school year
3. Valerie Meyer – Batavia Middle School Year 2 Mentor – Resignation – Effective at the end of the 2017-2018 school year
4. Kelsa Van Frank – Batavia Elementary school year 3 Mentor – Resignation – Effective for the 2017-2018 school year
5. Davana Smith – Paraprofessional – Resignation – Effective for the 2017-2018 school year
6. Elizabeth Howe – Teacher (Kindergarten) – One Year Limited Contract – Bachelor Degree Plus – Step 2 – Effective for the 2017-2018 school year
7. Holly Jones – Teacher (Special Education – High School) – One Year Limited Contract – Master Degree – Step 1 – Effective for the 2017-2018 school year
8. Travis Phillips – Mechanic – One Year Limited Contract – Step 6 – Effective 8/15/17
9. The following non staff supplemental positions after being posted, offered and advertised, with no certificated staff members having accepted the same for the 2017-2018 school year per the board adopted supplemental salary schedule:
 - A. Brian Hensley – Co-Assistant Middle School Football Coach
 - B. Ron Ogden – Co-Assistant Middle School Football Coach
 - C. Tim Saylor – Co-Assistant Varsity Football Coach

Pending completion of requirements for a new pupil activity permit:

- D. Erin Sicurella – Co-Middle School Football Cheerleading Coach (Effective 8/1/17)
- E. Steve Scaggs – Co-Assistant Varsity Football Coach (Effective 8/1/17)
- F. Stephen Farrell – JV Soccer (Effective 8/1/17)

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10. The following staff supplemental:
 - A. Tyler Miller – Assistant Football Coach
 - B. Mariela Schmitgen – JV Volleyball Coach

11. The following stipends:
 - A. Kelsa Van Frank – Elementary School Third Year Mentor - \$700
 - B. Kris Erras – Middle School First Year Mentor - \$500
 - C. Melissa Copestick – Middle School First Year Mentor - \$500
 - D. Holly Kopcha – High School First Year Mentor - \$500
 - E. Jamie Corns – High School First Year Mentor - \$500
 - F. Jolene Pappas – High School First Year Mentor - \$500
 - G. Lisa Dean – Middle School Second Year Mentor - \$600

12. Employ all certificated staff members as site managers @ \$18.00 per hour, on an as needed basis, effective for the 2017-2018 school year

13. Employ all certificated staff members as home instruction tutors @ \$18.00 per hour, on an as needed basis, effective for the 2017-2018 school year

14. The following volunteers:
 - A. Nick De Rose – Volunteer Cross Country Coach
 - B. Greg Zagar – Volunteer Girls Tennis Coach
 - C. Mark Knauer – Volunteer Band Camp effective 7/31/17 – 8/3/17
 - D. Mike Cravens – Volunteer Cross Country
 - E. Alexa Tibbs – Volunteer Volleyball
 - F. Bob Schmitgen – Volunteer Volleyball

15. The following district substitutes:
 - A. Connie Boone – Substitute Nurse
 - B. Margaret Adkins – Substitute Nurse
 - C. Wendy Tillett – Substitute Nurse

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

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**Executive Session
#08-18-24**

Mr. Enriquez moved, Mr. Ewing seconded in accordance with Ohio Revised Code, Section 121.22 to enter into executive session to discuss the Superintendent's contract.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mr. Runck: aye
Motion carried 4-0-0

Time in: 7:16 pm
Time out: 7:40 pm

**Adjournment
#08-18-25**

Mr. Ewing moved, Mr. Runck seconded to adjourn.

Mr. Enriquez: aye, Mr. Ewing: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 4-0-0

Adjournment Time: 7:30 pm

Board President

Treasurer