

**Record of Proceedings
Batavia Local School District
Regular Board Meeting
Held December 19, 2016**

The Batavia Local School District Board of Education met for a Regular Board Meeting on December 19, 2016 at 6:30 pm, at 1 Bulldog Place, Batavia, OH 45103 with the following members present: Mr. Michael Enriquez, Mr. Mark Ewing, Mr. Chris Huser, Mrs. Karen Royer and Mr. Scott Runck. Also present were Superintendent Keith Millard and Treasurer Michael Ashmore and Student Representative Sammi Sigourney.

Pledge of Allegiance

November Word of the Month Students Were Recognized

**Minutes
#12-17-340**

Mr. Runck moved, Mr. Ewing seconded to approve the following board meeting minutes as presented:

November 21, 2016 – Regular Board Meeting

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

**Agenda
#12-17-341**

Mrs. Royer moved, Mr. Ewing seconded to approve the December 19, 2016 regular board meeting agenda as presented.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

District Recognitions

**Treasurer's Financial Report
#12-17-342**

Mr. Runck moved, Mr. Ewing seconded to approve the monthly financial and investment report for the month ending November 30, 2016.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

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Mr. Millard presented the Superintendent's Report which included information on the following:

1. *Graduation Requirements Update*
2. *Holiday Program Review*

Committee reports were presented.

**Policy Approval – Procurement and Use of Epinephrine Auto Injectors in
Emergency Situations (#5330.02)
#12-17-343**

Mrs. Royer moved, Mr. Ewing seconded to approve Policy #5330.02, Procurement and Use of Epinephrine Auto Injectors in Emergency Situations.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

**Board Meeting Dates
#12-17-344**

Mr. Ewing moved, Mr. Runck seconded to approve the following board meeting dates:

1. January 9, 2017 @ 6:30 pm – Organizational Meeting
2. January 9, 2017 – Regular Meeting immediately following Organizational Meeting
3. January 28, 2017 @ 8:30 am – Board Work Session Meeting

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

**Shared Services Contract
#12-17-345**

Mr. Ewing moved, Mr. Huser seconded to approve a shared services contract between Bethel Tate Local School District Board of Education and Batavia Local School District allowing shared services for bus mechanical services.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: abstain,
Mr. Runck: aye
Motion carried 4-0-1

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**Leave of Absence Without Pay
#12-17-346**

Mrs. Royer moved, Mr. Ewing seconded to approve a leave of absence without pay for Courtney Wilkens, teacher, effective for Monday, January 30, 2017 and Tuesday, January 31, 2017.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

**Student Teacher
#12-17-347**

Mr. Ewing moved, Mrs. Royer seconded to approve the following student teachers for the 2016-2017 school year:

1. Jacob Prindle – Xavier University – Middle School Assignment
2. Tyler Crist – NKU – High School Assignment
3. Sarah Benz – NKU – High School Assignment
4. Aaron Mcalpine – NKU – High School Assignment

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

**Donation
#12-17-348**

Mrs. Royer moved, Mr. Runck seconded to accept the following donations:

1. Karen Baumann – \$400 – Batavia Elementary Music Department for piano purchase

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

**Personnel
#12-17-349**

Mr. Ewing moved, Mr. Huser seconded to approve the following personnel items:

1. Barbara Collister – Classified Employee (Cook) – One Year Limited Contract – Step 2 – Effective 12/20/16

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2. Jackie Roberts – Classified Employee (Bus Driver – Mid Day, 1 Hour Per Day) – One Year Limited Contract – Effective 12/20/16

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

**Executive Session
#12-17-350**

Mr. Enriquez moved, Mrs. Royer seconded in accordance with Ohio Revised Code, Section 121.22 to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Time in: 7:12 pm

Time out: 7:24 pm

**Adjournment
#12-17-351**

Mrs. Royer moved, Mr. Ewing seconded to adjourn.

Mr. Enriquez: aye, Mr. Ewing: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye
Motion carried 5-0-0

Adjournment Time: 7:25 pm

Board President

Treasurer