

**Record of Proceedings  
Batavia Local School District  
Regular Board Meeting  
Held January 11, 2016**

The Batavia Local School District Board of Education met for a Regular Board Meeting on January 11, 2016 immediately following the Organizational Board Meeting at 1 Bulldog Place, Batavia, OH with the following members present: Mrs. Karen Royer, Mr. Michael Enriquez, Mr. Chris Huser, Mr. Mark Ewing and Mr. Scott Runck. Also present were Superintendent Keith Millard, Treasurer Michael F. Ashmore and Student Representative Sammy Sigourney.

*December Word of the Month winners were recognized and helped lead the Pledge of Allegiance.*

*Pledge of Allegiance*

**Minutes  
#01-16-201**

Mr. Ewing moved, Mr. Runck seconded to approve the December 14, 2015 regular board meeting minutes as presented.

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

**Agenda  
#01-16-202**

Mr. Runck moved, Mrs. Royer seconded to approve the January 11, 2016 regular board meeting agenda as presented.

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

*Mr. Ashmore presented the Treasurer's Financial Report*

**Treasurer's Financial Report  
#01-16-203**

Mr. Ewing moved, Mr. Huser seconded to approve the monthly financial and investment report for the month ending December 31, 2015 based on the recommendation of the Treasurer as presented.

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

**Record of Proceedings  
Batavia Local School District  
Regular Board Meeting  
Held January 11, 2016**

*Mr. Millard presented the Superintendent's Report which included information on the following:*

- 1. Beginning of second semester*
- 2. District calendar integration*
- 3. Security communications*
- 4. Data Map*
- 5. ACT Performance*
- 6. Board Work Session*
- 7. Building project update – Architect*

*Board Committee Reports and Student Representative Report were presented.*

**District Insurance  
#01-16-204**

Mr. Ewing moved, Mrs. Royer seconded to approve building and content, fleet and general liability insurance coverage with Wright Specialty for the period of 7/1/16 through 6/30/18. This is a two year renewal of our current district insurance with Wright Specialty that is currently in place for the period of 7/1/15 through 6/30/16 for a premium of \$40,478. Our insurance consultant was able to negotiate a 4-5% decrease under current year premiums in year one of the renewal and a 2-3% decrease in premium for the second year of the renewal.

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

**District Calendar – 2016-2017 and 2017-2018  
#01-16-205**

Mr. Runck moved, Mr. Ewing seconded to approve the 2016-2017 and 2017-2018 district calendars as presented.

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

**Policies - Final  
#01-16-206**

Mr. Ewing moved, Mr. Huser seconded to approve the following policies:

- 1130 – Conflict of Interest
- 2461 – Recording of District Meetings Involving Students and or Parents
- 3113 – Conflict of Interest

**Record of Proceedings  
Batavia Local School District  
Regular Board Meeting  
Held January 11, 2016**

4113 – Conflict of Interest – Classified Staff  
1630.01 – FMLA Leave  
3430.01 – FMLA – Professional Staff  
4430.01 – FMLA – Classified Staff  
8420 – Emergency Situations at School  
8452 – Automatic External Defibrillators  
8500 – Food Service Operations  
7510 – Use of District Premises  
8510 – Wellness

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

**Donations  
#01-16-207**

Mrs. Royer moved, Mr. Runck seconded to accept a donation from Emmanuel United Methodist Church for shoes donated to elementary students with a value of \$650.

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

**Personnel  
#01-16-208**

Mrs. Royer moved, Mr. Ewing seconded to accept the resignation of Betty Martz, Administrative Assistant, Central Office Enrollment Office, for the purpose of retirement, effective July 31, 2016.

Mr. Ewing: aye, Mr. Enriquez: aye, Mr. Huser: aye, Mrs. Royer: aye, Mr. Runck: aye  
Motion carried 5-0-0

**Adjournment  
#01-16-209**

Mrs. Royer moved, Mr. Ewing seconded to adjourn.

*Adjournment Time: 7:16 pm*

---

**Board President**

---

**Treasurer**