

**Record of Proceedings  
Batavia Local School District  
Regular Board Meeting  
Held May 21, 2020**

The Batavia Local School District Board of Education met for a Regular Board Meeting on May 21, 2020 at 5:00 pm, at 1 Bulldog Place, Batavia, OH 45103 with the following members present: Mr. Michael Enriquez, Ms. Barb Bruner, Mr. Kyle Nicolaus, Mr. Scott Runck, and Mr. Wells. Also present were Superintendent Keith Millard and Treasurer Michael Ashmore.

***Pledge of Allegiance***

**Minutes  
#05-20-141**

Mr. Runck moved, Mr. Nicolaus seconded to approve the minutes from the following meetings:

4/20/2020 – Regular Board Meeting  
5/11/2020 – Special Board Meeting

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Agenda  
#05-20-142**

Ms. Bruner moved, Mr. Nicolaus seconded to approve the 5/21/2020 agenda as presented.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

***District Recognitions:***

- 1. Amy Hatfield, Retiring after 33 years***

**Treasurer's Financial Report / Five Year Forecast  
#05-20-143**

Mr. Runck moved, Mr. Wells seconded to approve the May 2020 Financial and Investment reports and the May 2020 Five Year Forecast and Assumptions – May 2020 Submission as presented.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye

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Motion carried 5-0-0

***Superintendent Report:***

1. ***Opening in fall discussion***
2. ***Graduation***

***Committee Reports were presented.***

**Handbooks – 2020-2021 School Year  
#05-20-144**

Mr. Runck moved, Mr. Nicolaus seconded to approve the following student handbooks for the 2020-2021 School Year:

1.     Preschool
2.     Elementary School
3.     Middle School
4.     High School

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Contract – Four Seasons  
#05-20-145**

Mr. Nicolaus moved, Ms. Bruner seconded to enter into a contract with Four Seasons Environmental, Inc. for Commissioning Agent services in the amount of \$29,852.37 of which \$27,535.31 is co-funded by the Ohio Facilities Construction Commission and \$2,317.06 is locally funded by Batavia Local schools locally funded initiative.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Contract – Megen Construction  
#05-20-146**

Mr. Nicolaus moved, Mr. Runck seconded to enter into a contract with Megen Construction for Owner / Agent services in the amount of \$362,122.00 of which \$335,403.24 is co-funded by the Ohio Facilities Construction Commission and \$26,178.76 is locally funded by Batavia Local schools locally funded initiative.

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Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**TABLE – Contract - Vinson  
#05-20-147**

Mr. Runck moved, Mr. Nicolaus seconded to table Agenda Item # 9.07, Agreement –  
Vinson (Formerly EMG).

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Use of Facilities  
#05-20-148**

Mr. Wells moved, Mr. Nicolaus seconded to approve the Sunday Use of Facilities request  
of BYF to use the Batavia High School Gym on 10/18/2020 from 8:00 to 6:00 pm for  
their annual Cheer Competition.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Student Sports Fees / Athletic Passes Fee Structure – 2020-2021 School Year  
#05-20-149**

Ms. Bruner moved, Mr. Nicolaus seconded to approve the following beginning with the  
2020-2021 School Year:

1. \$150 per sport per student
2. \$300 family cap (does NOT include family pass)
3. \$150 for Family Year Pass (Two adults and their children that are age 18 and  
younger in immediate family)
4. \$90 for Adult Year Pass
5. \$50 for Batavia Student Year Pass (current Batavia student)
6. \$25 for Golden Bulldog Year Pass (Senior Adult age 65 or over)

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Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye  
Mr. Wells: nay  
Motion carried 4-1-0

**Athletic Handbook – 2020-2021 School Year  
#05-20-150**

Mr. Runck moved, Mr. Nicolaus seconded to approve the Athletic Handbook for the 2020-2021 School year as presented.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Donations  
#05-20-151**

Ms. Bruner moved, Mr. Nicolaus seconded to accept the following donations:

1. Tim and Tami Tully – Money for Elementary Backpack Program - \$500

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Executive Session  
#05-20-152**

Mr. Wells moved, Ms. Bruner seconded that in accordance with Ohio Revised Code, Section 121.22 to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

**Time in: 5:50 pm**  
**Time out: 6:10 pm**

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye,  
Mr. Wells: aye  
Motion carried 5-0-0

**Personnel - Resignations  
#05-20-153**

Mr. Wells moved, Ms. Bruner seconded to approve the following personnel items:

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1. Amy Hatfield – Certified (Teacher) – Resignation – Effective at the end of the 2019-2020 School Year (Retirement)
2. Joanne Braselton – Classified (Paraprofessional) – Resignation – Effective 3/30/2020 (Retirement)
3. Anne Marie Deye – Certified (Teacher) – Resignation – Effective at the end of the 2019-2020 School Year
4. Jeanetta Elliott – Classified (Cook) – Resignation – Effective 8/1/2020
5. Adam Bird – Assistant Principal (Middle School) – Resignation – Effective 7/31/2020

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye  
Mr. Wells: aye  
Motion carried 5-0-0

**Personnel – Contract Renewals – Administration  
#05-20-154**

Mr. Runck moved, Mr. Nicolaus seconded to approve the following personnel items:

1. Renee Munro – Principal (Elementary) – Two Year Contract (Step 8) – 8/1/2020 through 7/31/2022
2. Shari Grant – Assistant Principal (Elementary) – Two Year Contract (Step 5) – 8/1/2020 through 7/31/2022
3. Kelsa Van Frank – Assistant Principal (Elementary) – Two Year Contract (Step 2) – 8/1/2020 through 7/31/2022
4. Tim Derickson – Principal (High School) – Two Year Contract (Step 3) – 8/1/2020 through 7/31/2022
5. Darren Stevens – Assistant Principal (High School) – Two Year Contract (Step 2) – 8/1/2020 through 7/31/2022

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye  
Mr. Wells: aye  
Motion carried 5-0-0

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**Personnel – Contracts – Classified  
#05-20-155**

Ms. Bruner moved, Mr. Runck seconded to approve the following personnel items:

1. Leah Berger – Classified (Secretary - Central Enrollment) – One Year Contract (Step 3, 120 hours maximum) – 5/1/2020 through 7/31/2020
2. Leah Berger – Classified (Secretary - Central Enrolment) – One Year Contract (Step 3, 218 days) – Effective 8/1/2020
3. Jeanette Elliott – Classified (Custodian) – One Year Contract (Step 25) – Effective 7/1/2020
4. Karen Bird – Classified (Bus Driver) – One Year Contract (step 0) – Effective 8/17/2020

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye  
Mr. Wells: aye  
Motion carried 5-0-0

**Personnel – Contracts - Certified  
#05-20-156**

Ms. Bruner moved, Mr. Nicolaus seconded to approve the following personnel items:

1. Haley Schmitgen – Certified (Teacher) – One Year Contract (Bachelor, Step 0) – Effective for the 2020-2021 School Year
2. Nancy Herron – Certified (Teacher) – One Year Contract (Masters + 15. Step 0 – 108 days) – Effective for the 2020-2021 School Year
3. Joe Moorehead – Certified (Teacher) – Continuing Contract (Masters + 30, Step 20) – Effective for the 2020-2021 School Year
4. Brett Gage Branson – Certified (Teacher) – One Year Contract (Bachelor, Step 0) – Effective for the 2020-2021 School Year
5. Paul Petras – Certified (Teacher) – One Year Contract (Bachelor, Step 0) – Effective for the 2020-2021 School Year
6. Following certificated contracts per the Board adopted salary schedule, effective for the 2020-2021 School Year:

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**ELEMENTARY SCHOOL:**

One Year

Kathy Bryant - Retire/Rehire  
Brittany Crosswell  
Lauren Gobeaux  
Lauren Miller  
Jeanne Rasfeld - Retire/Rehire  
Nicholas Weismiller

Two Year:

Kelly Adduci  
Jennifer Condo  
Anna Foreman  
Cierra Isner

Three Year:

Nicole Clark  
Brett Floyd  
Jennifer Harris  
Amy Taylor  
Anna Sweitzer  
Alexandra Wiederhold

Continuing:

Cassandra Sellman

**MIDDLE SCHOOL:**

One Year:

Bryan Anstaett - Retire/Rehire  
David Sedivy  
Brandi Madigan  
Emily Shanley

Two Year:

Ben Stewart  
Erin Hillman

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Three Year:

Lyndsey Arnold  
Michael Hutchings  
Cindy Maki  
Brandy Walton  
Elizabeth Garrison  
Marie Hamaker

**HIGH SCHOOL**

One Year:

Jessica Block  
Jennifer McElveen  
Cassie Jones-Wells  
Kaylee Steckel

Two Year:

Jacob Prindle

Three Year:

Garrett Walt  
Kristen Wells

Continuing:

Tiffany Desgrage  
Matt Archibald

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye  
Mr. Wells: aye  
Motion carried 5-0-0

**Personnel – Contracts – Classified  
#05-20-157**

Mr. Runck moved, Mr. Nicolaus seconded to renew the contracts of the following staff,  
per the board adopted salary schedule, effective for the 2020-2021 School Year:

**ELEMENTARY SCHOOL:**



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Two Year:

Billie Gregory - Cook  
Ana Ito - Parapro

Continuing

Katie Hilgenberg - Parapro  
Sylvia Switzer - Secretary  
Ashley Oliver  
Mike Goldizen - Cafeteria Worker

**MIDDLE SCHOOL:**

Two Year:

Alejandra Orona - Parapro  
Courtney Clift

**HIGH SCHOOL**

Two Year:

Hannah Blandin - Secretary (20 hrs/wk)  
Sheri Kendle - Cook  
Lisa Wanninger - Cook  
Julian Paeltz - Head Custodian  
Virginia Pittman - Custodian  
Shelia Kaylor - Parapro  
Amber York - Custodian

**BUS DRIVER(S)**

Two Year:

Jennifer Shoemake  
Stacey Rigdon  
Michelle Wooldridge

Continuing

Mike Goldizen

**CENTRAL OFFICE**

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One Year

Connie Shinkle  
Judy Crider

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye  
Mr. Wells: aye  
Motion carried 5-0-0

**Personnel – Contracts – Extended Time / District Substitutes  
#05-20-158**

Mr. Wells moved, Ms. Bruner seconded to approve the following personnel items:

1. Beth Poling – Certified (Guidance Counselor) – One Year Contract (Extended Time – 10 days) – Effective for the 2020-2021 School Year
2. Felicia Grooms – Certified (Guidance Counselor) – One Year Contract (Extended Time – 10 days) – Effective for the 2020-2021 School Year
3. Approve the following district classified substitutes, on an as-needed basis, per the board adopted salary schedule, per position, effective for the 2020-2021 School Year:

**District Substitute Bus Driver(s):**

Debbie Longbottom  
Tabitha Chirco

**Mechanics**

Mike Goldizen

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye  
Mr. Wells: aye  
Motion carried 5-0-0

**Adjournment  
#05-20-159**

Ms. Bruner moved, Mr. Wells seconded to adjourn.

Ms. Bruner: aye, Mr. Enriquez: aye, Mr. Nicolaus: aye, Mr. Runck: aye

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Mr. Wells: aye  
Motion carried 5-0-0

*Adjournment Time: 6:20 pm*